**St. Maria Goretti Finance Council**

**Minutes from January 25, 2018 @ 7PM meeting**

**Attending Members –** Fr. Chung, Kim Staudt, Maureen Roynan, Bill Hudak, George Mick, Janine Paillard,

Consultants – Douglas Smith and Geri Salanik

Absent – Steve Steklenski

1. **Opening:**
	1. Prayer was led by George Mick
	2. Minutes from November 30, 2017 --- were approved

1. **Committee Reports:**
	1. Tuition Committee -------------------------------------------------- Maureen Roynan
* Tuition assistance for 2017/2018 school year is $18,297 with 5 families with a total of 11 students.
* Before the end of the fiscal year we will request a withdraw from the SMG Educational Trust Fund for the difference of the total assistance minus the quarterly mandatory withdraws from the Fund.
	1. Pastoral Council Liaison ------------------------------------------- Kim Staudt
* Pastoral Council activity - Kim provided us with the minutes from the January 3rd meeting. A copy is provided below after the Finance Council minutes.
* Facilities Update:
* Father Chung, Kim Staudt, Douglas Smith, Cheryl Ryan and Geri Salanik met with KCBA Architect firm on January 24th. They provided draft drawings and a preliminary budget for the total project.
* The new Parish center would be attached to the church and would include a social hall, commercial kitchen, meeting rooms along with staff offices. The building would be approximately 23,000 sq. ft. at an estimated cost of $8M. This would also include doubling our current parking spaces.
* The Family Life center would be built on the current ball field and would consist of a banquet hall, commercial kitchen, gymnasium, Mater Dei Child Care Center and classrooms/office space for PREP. The square footage would be approximately 52,000 sq. ft. at an estimated cost of $14M.
* KCBA is going to do some adjusting to the building plans and get back to us with a revised preliminary budget.
* A joint committee of the Pastoral Council and Finance Council will be created to determine the feasibility, fundraising and financing of these potential projects.
1. **Current Activity -------------**-----------------------------------------George Mick/Douglas Smith
2. Mater Dei Catholic School ………. George Mick
* George presented the 2018/2019 Parish Subsidy request from Mater Dei. The Parish subsidy proposal is based on each parish contributing $1000 per student and 1/3 of any additional required funds needed to support the school. Total SMG request is $101,000 for 18/19 school year which is slightly less than the 17/18 subsidy.
* The council voted and approved this request.
1. SMG 2018/2019 Budget
* The budget package from the Archdiocese has not been sent as of the date of our meeting.
* Douglas will send out request to the different ministries for their requested budget information.
1. Investment Update
* The possibility of opening another CD with some of the excess funds in Beneficial Bank was discussed. The Investment committee will review and discuss the options.
1. **Financial Reports** ---------------------------------------------------------------- Douglas Smith
* The following reports were presented by Business Manager Douglas Smith
* Financial Performance review
* Cash & Investment Activity Report
* Financial Activity
* H-o-F & Educational Trust Fund
* Building & Facilities Report

1. **Other Business** ------------------------------------------------------------------- George Mick

* 1. New member search – nominations
* Kim Staudt suggested two parishioners to join the Finance Council. Father approved the nominations and George will reach out to them to discuss their joining the Finance Council.
	1. Bulletin – monthly financial activity
* The council would like to start a bulletin announcement listing the financial activity of the parish. This could be similar to the Financial Impact & Facilities report Douglas supplies to the Finance Council but limiting it to showing the larger expenses.
* Douglas asked for others to supply him with a bulletin from any other parishes, so he can have a format to follow as we decide what would be best for SMG.
* This bulletin announcement would be monthly, and we would keep publishing the weekly contributions as usual.
1. **Closing:**
	1. Next meeting --- Tuesday, March 20, 2018
	2. Prayer was said by Fr. Chung

**St. Maria Goretti Pastoral Council**

**Meeting Notes**

**January 3, 2018**

Members Present: Father Chung, Deacon Steve Vandercrone, Ron Boak, Janna Kerr, Maria Richardson, Dave Mazeroski, Kim Staudt, Linda Hudak, Douglas Smith, Charles Amuso. Members excused: Bic Nguyen, Deacon Peter Niche, Cheryl Ryan, Huynh Kim Saner.

Father Chung opened the meeting with a prayer at 7:05 p.m.

Reports:

1. **Parish Update** – Father Chung reported the following:
	1. The Opening Mass for the celebration of the 65th Anniversary of the Founding of St. Maria Goretti Parish will take place at **4:00 p.m. on Saturday, January 27th.**  Mass will be followed by a dinner in Drexel Hall. The dinner will be prepared by parishioners and will be free of charge to parishioners.
	2. The 65th Anniversary Year Long Celebration will include the following:
		* A “Truck Food” Festival and Beer Garden in June 2018.
		* A Pilgrimage to Italy (Rome, St. Maria Goretti Home, Assisi) for parishioners.
		* A Christmas Concert in our church by a popular Irish musical group.
		* A Closing Mass celebrated by Archbishop Chaput.
	3. The changeover of all lighting to LED lamps is continuing and almost completed in the church. All outside lighting will also be converted.
2. **Religious Education/Family Faith Formation/Ministries**- Maria Richardson reporting the following:
	1. Club 50 enjoyed a good trip to Sight and Sound Theater in Lancaster. A future trip to Longwood Gardens is planned.
	2. The Doughnut Social will be held in the Narthex, beginning on January 7th.
	3. **Family Faith Formation**
		* A Youth Mass will be celebrated on February 4th.
		* The Luminary Sale was a success. The Vietnamese Youth Group joined in and helped make the placement of luminaries go much faster that usual.
	4. **Ministries**
		* A thank you will be issued to all parishioners who contributed to the Giving Tree during the Christmas Season.
3. **Committee Reports**
	1. Kim Staudt reported on the Security Workshop provided by the Hatfield Police Department for our parish leaders. It was helpful for all.

Father Chung closed the meeting with a prayer.

The next meeting will be on February 21, 2018.

The meeting adjourned at 7:55 p.m.

Notes submitted by Charles Amuso